



### Instructions for LAEF Program Registration for Families of Students with Special Needs

Please refer to LAEF's Nondiscrimination and Reasonable Accommodation policy posted here:

[LAEF4Kids.org/EnrichmentClasses](http://LAEF4Kids.org/EnrichmentClasses)

1. Visit [LAEF4Kids.org/afterschool](http://LAEF4Kids.org/afterschool) or [LAEF4Kids.org/Summer](http://LAEF4Kids.org/Summer) to view school flyers, class descriptions and teacher bios.
  - a. Click on the buttons at the top of the webpages to register or login/create an account in our registration system. (Fee-waiver Scholarships are available for families with financial needs.)
  - b. When adding your child, please provide details under Student Information.

**Student Information**

First Name *	<input type="text"/>
Last Name	<input type="text"/>
Birthday *	<input type="text"/>
Medical Conditions, Allergies, Etc.	<input type="text"/>
Gender	Female
T - Shirt Size *	Youth X-Small
Who will be picking up? *	<input type="text"/>
Will attend Kids Korner or Outpost? *	Yes
School Attending/Teacher *	<input type="text"/>
Grade Level for the current school year (Indicate UTK or K for those grades) *	<input type="text"/>
Does your child have an IEP?	<input type="text"/>
Is there any specific information we should know about your child?	<input type="text"/>

\* = Required Fields

[Next](#) [Cancel](#)

- c. Select and register for your desired class(es).

2. Contact LAEF's Student Services Manager Kerrie DaVanon at [kdavanon@LAEF4Kids.org](mailto:kdavanon@LAEF4Kids.org) or 562-799-4700 Ext. 80424 and relay desired accommodations or assistance, including current IEP or 504 plan.
  - a. Each request will be considered on a case-by-case basis, and reasonable accommodations will be implemented at the sole discretion of LAEF.
  - b. LAEF encourages the use of aides for those students who require such assistance.
    - i. Once an aide is designated, LAEF will communicate the presence of the individual with school staff and LAEF instructors.
    - ii. Based on the individual needs of the student and family resources, options for student support may include:
      1. Designated family member attending class and supporting student
      2. ABA Therapist attending class to support the student (funded by health insurance)
      3. Parent-funded aide – LAEF will waive/refund the class registration fee(s)\*
      4. LAEF hires and seasonally employs an instructional aide that is familiar with the student's individual needs (who is also willing and available to support the student)\*
  - c. All students are required to abide by the LAEF Behavior Contract, posted here: [LAEF4Kids.org/EnrichmentClasses](http://LAEF4Kids.org/EnrichmentClasses)

\*LAEF established a \$20,000 fund to support these expenses on November 15, 2023.